



You can use the Planning Portal to find the correct email address for your local planning authority.

## Prior Approval of Proposed Change of Use of Agricultural Building to a State-Funded School\* or Registered Nursery\*\*

### Town and Country Planning Act 1990 Town and Country Planning (General Permitted Development) Order 1995 (as amended)

\* "state-funded school" means a school funded wholly or mainly from public funds including an Academy school, and alternative provision Academy or a 16 to 19 Academy established under the Academies Act 2010, or a school maintained by a local authority as defined in section 142(1) of the School Standards and Framework Act 1998.

\*\* "registered nursery" means non-domestic premises in respect of which a person is registered under Part 3 of the Childcare Act 2006 to provide early years provision.

Development is not permitted where the combined floor area of building and land ("the site") proposed to change use exceeds 500 square metres.

Development is not permitted where the building is listed, the site is or contains a scheduled monument, or is in a site of special scientific interest, a safety hazard area or a military explosives storage area.

#### Publication of notifications on planning authority websites

Please note that the information provided on this notification and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Please note: you need to download the form to complete it electronically. Please complete using block capitals and black ink if sending by post.

#### 1. Developer Name and Address

|                     |                      |               |                      |
|---------------------|----------------------|---------------|----------------------|
| Title:              | <input type="text"/> | First name:   | <input type="text"/> |
| Last name:          | <input type="text"/> |               |                      |
| Company (optional): | <input type="text"/> |               |                      |
| Unit:               | <input type="text"/> | House number: | <input type="text"/> |
|                     |                      | House suffix: | <input type="text"/> |
| House name:         | <input type="text"/> |               |                      |
| Address 1:          | <input type="text"/> |               |                      |
| Address 2:          | <input type="text"/> |               |                      |
| Address 3:          | <input type="text"/> |               |                      |
| Town:               | <input type="text"/> |               |                      |
| County:             | <input type="text"/> |               |                      |
| Country:            | <input type="text"/> |               |                      |
| Postcode:           | <input type="text"/> |               |                      |

#### 2. Agent Name and Address

|                     |                      |               |                      |
|---------------------|----------------------|---------------|----------------------|
| Title:              | <input type="text"/> | First name:   | <input type="text"/> |
| Last name:          | <input type="text"/> |               |                      |
| Company (optional): | <input type="text"/> |               |                      |
| Unit:               | <input type="text"/> | House number: | <input type="text"/> |
|                     |                      | House suffix: | <input type="text"/> |
| House name:         | <input type="text"/> |               |                      |
| Address 1:          | <input type="text"/> |               |                      |
| Address 2:          | <input type="text"/> |               |                      |
| Address 3:          | <input type="text"/> |               |                      |
| Town:               | <input type="text"/> |               |                      |
| County:             | <input type="text"/> |               |                      |
| Country:            | <input type="text"/> |               |                      |
| Postcode:           | <input type="text"/> |               |                      |

### 3. Site Address Details

Please provide the full postal address of the application site.

Unit:

Building number:

Building suffix:

Building name:

Address 1:

Address 2:

Address 3:

Town:

County:

Postcode:

### 4. Description of proposal

If the building was not in use immediately before 20th March 2013, what date was it last in use? (DD/MM/YY)

What was the use of the building immediately before 20th March 2013 or the last use before that date?

If the building was brought into use after the 20th March 2013, what date was it brought into use? (DD/MM/YY)

Please provide details of its use since it was brought into use:

Is the site currently occupied under an agricultural tenancy agreement?

Yes  No

If yes, I/we confirm that both parties to that agreement have consented to the change of use:

**Please attach written confirmation from the landlord and tenant confirming they both agree to the change of use.**

Has an agricultural tenancy agreement been terminated in the year before development is proposed to begin for the purpose of carrying out the change of use?

Yes  No

If yes, I/we confirm that both parties have agreed that the site is no longer required for agricultural use:

**Please attach written confirmation from the landlord and tenant confirming they both agree that the site is no longer required for agricultural use.**

#### 4. Description of proposal (continued)

Please specify (including any floor space that has already changed use to a state-funded school or a registered nursery) under Class MA of Part 3 of Schedule 2 to the Town and Country Planning (General Permitted Development Order) 1995, as amended by SI 2014/564):

The cumulative floor area of building which is proposed to change use:

The cumulative area of land within its curtilage which is proposed to change use:

Please describe the proposed development, including relevant information on the siting and location of the building:

Please give any relevant information on transport and highways, noise, contamination and flooding risks on site. A flood risk assessment should be provided with the application in Flood Zones 2 and 3, and in Flood Zone 1 where an area which has critical drainage problems has been notified to the Local Planning Authority by the Environment Agency:

#### 5. Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required could result in your notification being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority has been submitted. Please note that as part of this procedure, if any objections are received the Local Planning Authority may require submission of further information at a later date.

All sections of this notification completed in full, dated and signed (typed signature if sent electronically).

A plan indicating the site and showing the proposed development. A plan drawn to an identified scale will assist the authority in assessing your development proposal.

The correct fee.

Plans can be bought from one of our accredited suppliers using our [www.planningportal.gov.uk/buyaplan](http://www.planningportal.gov.uk/buyaplan)

## 6. Declaration

I/we hereby apply for prior approval as described in this notification and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Developer:

Or signed - Agent:

Date (DD/MM/YYYY):

(date cannot be pre-application)

## 7. Developer Contact Details

Telephone numbers

Country code:

National number:

Extension number:

Country code:

Mobile number (optional):

Country code:

Fax number (optional):

Email Address - If this is given then it will be assumed that the applicant consents to all correspondence being done electronically.

## 8. Agent Contact Details

Telephone numbers

Country code:

National number:

Extension number:

Country code:

Mobile number (optional):

Country code:

Fax number (optional):

Email Address - If this is given then it will be assumed that the applicant consents to all correspondence being done electronically.