

Report 5: Scheme of Delegation Amendments

1. Purpose of Report

The purpose of this report is to update the Terms of Reference for the Review Group and the Chief Executive and Directors Performance Review Committee as documented on page 7 and page 11 respectively, of the Authority's Scheme of Delegation to Committees, Groups and Officers. The updates are required as a result of proposals made, or decisions taken at the June 2023 Authority AGM.

2. Recommendations

The Authority is recommended to:

- a. to approve the increase of the membership of the Authority Review Group from 10 to 'up to 11 members' and the resulting update to the Terms of Reference of the Review Group as set out at Appendix 1 to this report; and
- b. to note the update to the Terms of Reference of the Chief Executive and Directors Performance Review Committee, following the decision taken at the June 2023 Annual General Meeting.

3. Implications

- a. Financial: None
- b. Equalities: None
- c. Link to Business Plan: The Board of the Authority is responsible for setting the strategic direction of the Authority, agreeing the Business Plan, allocation of resources and seeking assurance as to the delivery of the Business Plan.

4. Background

Review Group

- a. At the Northumberland National Park Authority's Annual General Meeting in June 2023, 11 members expressed an interest to be a member of the Authority Review Group.
- b. At the meeting Members proposed to amend the total membership of the Authority Review Group to be 'up to 11 members', and that the proposal be brought back to the next Authority meeting.
- c. Members agreed that the member representation categories would remain unchanged at 2,2,2.

Chief Executive and Directors Pay Performance Committee

- d. At the same meeting members approved the recommendations as set out in Report P(2): Performance Related Pay. This included the removal of Performance Related Pay for the Chief Executive and Directors and the Chief Executive's annual

cost of living pay increase would be set by the National Joint Negotiating Committee on Pay with no reference to, or approval by the Committee.

5. Amendments

- a. The Total Membership of the Authority Review Group Terms of Reference would be amended from 10 to up to 11 members, if the recommendation is approved the revised Terms of Reference reflecting this is included at Appendix 1 to Report 5
- b. The Terms of Reference for the Chief Executive and Directors Performance Review Committee, at Appendix 2 to Report 5, have been updated to remove the requirement of the Committee to set the remuneration of the Chief Executive.
- c. There are no other amendments to the Scheme of Delegation.

6. Conclusions

- a. Members are asked to approve their proposal that the membership of the Authority Review Group Terms of Reference should be increased from 10 to up to 11 members on page 7 of the Authority's Scheme of Delegation to Committees, Groups and Officers. Also, to note the necessary changes from the approval of Report P2 on Performance Related Pay (June 2023 Authority meeting), to the Chief Executive and Directors Performance Review Committee.

Contact Officer: For further information contact: Rosie Thomas, Director of Business Development, rosie.thomas@nnpa.org.uk

Background papers:

Scheme of Delegation to Committees, Groups and Officers, June 2022